

MEETING of the Burrillville Rubbish and Recycling Committee to be held Monday, April 22, 2013, at 6:30 p.m. at the Town Hall Annex, 144 Harrisville Main Street, Harrisville, RI.

Members Present: Robyn Volpini – Chair, Colleen Joubert - Vice Chair, Cynthia Carlozzi, Director of Public Works or designee, Town Manager or designee.

Other Members Present:

Members Absent:

Public Comment:

- 1) That the question of approving the minutes of the special meeting held on March 4, 2013 and the regular meeting held on March 25, 2013; and the question of dispensing with the reading of said minutes; be now taken up.
- 2) Discussion of recycling/solid waste statistics
- 3) Discussion/action relative to recycling events:
 - Report on Earth Day Cleanup - April 20 (Rain Date April 27)
 - Computer recycling event at Farmers' Market – May 11
 - Family Fair – June 15
 - EcoDepot and Shred Event - July 27
 - PUD Green Festival – September 14
- 4) Progress of pilot program for condos and businesses to participate in town recycling/solid waste collection and measurement criteria
- 5) Status of grant for solar compactors
- 6) Discussion of Environmental Club joining Committee meetings
- 7) Discussion of Town Council decision regarding residents who request additional recycling carts
- 8) Update on Recycling Contest
- 9) Discussion of RIRRC field trips
- 10) Review and discuss items proposed for future meetings
- 11) Adjournment

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).

Minutes of the Special Meeting of the Burrillville Rubbish and Recycling Committee held Monday, March 4, 2013 at 6:38 P.M. at the Town Hall Annex, 144 Harrisville Main Street, Harrisville, RI.

PRESENT: Andrea Hall, Colleen Joubert, Christine Mulligan and Robyn Volpini

OTHER MEMBERS PRESENT: Town Council Liaison John Pacheco

MEMBERS ABSENT: Cynthia Carlozzi was excused.

The purpose of the special meeting is consideration, discussion and action relative to:

- Review/action relative to letter to Town Council seeking funding for Big Belly Solar Compactors

Andrea Hall explained that she is applying for a \$20,000 Keep America Beautiful/Lowes grant for five (5) solar waste compactors and recycling containers, which cost a total of \$29,000. She is also applying for a supplemental grant from RIRRC for \$5,000. The funding being sought from Town Council is the balance remaining if the Lowes grant is approved. She is attempting to partner with the new Lowes in North Smithfield on the project. A draft memo to the Town Council seeking funding was reviewed.

- Drafting a letter of support to Town Administration regarding condo/multi-family/business recycling programs and collection bins in public areas.

There was discussion of the complexities of offering recycling to businesses and condos in Town. There was discussion of recommending a six-month free pilot program for select businesses and condos as a way to analyze the success of offering a recycling program to all businesses.

VOTED to draft a letter to Town Council in support of offering a pilot recycling program to three (3) businesses and one (1) condo complex in town, cost not to exceed \$1,500, paid from Recycling funds.

Motion by Christine Mulligan. Seconded by Colleen Joubert. The vote was unanimous by the four members present.

- Discussion/action on the Committee's direction and role in assisting the Recycling Coordinator with her efforts.

Andrea Hall stated that she would like support for collaboration on Pascoag Utility District's Green Festival in September. This event will involve planning, staffing and funds for crafts and giveaways.

There was discussion of whether the Committee should meet monthly. An item regarding this will be placed on the next regular meeting agenda.

1. VOTED to adjourn at 7:59 p.m.

Motion by Christine Mulligan. Seconded by Colleen Joubert. The vote was unanimous by the four members present.

Christine Mulligan, Secretary

Minutes Approved Date: _____

Minutes of the Regular Meeting of the Burrillville Rubbish and Recycling Committee held Monday, March 25, 2013 at 6:34 P.M. at the Town Hall Annex, 144 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Andrea Hall, Colleen Joubert, Christine Mulligan and Robin Volpini

OTHER MEMBERS PRESENT: Town Council Liaison John Pacheco

MEMBERS ABSENT: Cynthia Carlozzi was absent.

PUBLIC COMMENT: None

1. **VOTED** to approve the minutes of the regular meeting held on February 4, 2013; and dispense with the reading of said minutes.

Motion by Colleen Joubert. Seconded by Christine Mulligan. The vote was unanimous by the four members present.

2. Discussion/action relative to meeting schedule

VOTED to change the meeting schedule to the fourth Monday of every month starting immediately.

Motion by Christine Mulligan. Seconded by Colleen Joubert. The vote was unanimous by the four members present.

3. Discussion of recycling/solid waste statistics

Andrea Hall reported that our recycling rate is at 33% - the highest since she has been Recycling Coordinator. She will be announcing the progress in a Bargain Buyer ad soon. The snowstorms have not produced any complaints about the carts.

4. Discussion/action relative to upcoming events

Andrea Hall updated the Committee:

- Earth Day Cleanup - April 20 (Rain Date April 27)

Waste Management is purchasing the shirts; bags and gloves are donated by Keep America Beautiful; raffle items will include Blackstone Valley River Boat tour passes and plants from the Conservation Commission; Dunkin Donuts will donate coffee, donuts and hot chocolate. We will have one person at DPW as a dispatcher to direct the teams. We will also be encouraging neighborhood cleanups for those who cannot participate that morning. There are already 12 volunteers signed up.

- Computer recycling event at Farmers' Market – May 11

The Farmers' Market will offer electronics recycling to residents and businesses on opening day.

- Family Fair – June 15 (tentative)

The date is tentative because the Town administration and Town Council approval of the date and location change are still pending. The theme will be Old Time Burrillville with old time games, popcorn, cotton candy, etc. The Farmers' Market is considering a Celebrate Burrillville theme for the same day.

- EcoDepot and Shred Event - July 27

The launch of the new swap shed is also planned for this day.

- PUD Green Festival-September 14

Location will be moved to the Pavilion this year. Maxman is scheduled to perform and RIRRC will provide public space recycling. Hopefully a road race will be organized in a future year.

VOTED to write a letter of support to the Town Council for the Town collaborating with PUD and support of the location and date change.

Motion by Colleen Joubert. Seconded by Christine Mulligan. The vote was unanimous by the four members present.

5. Discussion/action relative to proposed pilot program for condos and businesses to participate in town recycling/solid waste collection

The Committee's draft letter was given to the Town Manager, who recommended the program be offered for one year, with evaluations at 6 and nine months. It was also recommended that the program be terminated if it is determined that there are no savings. A new draft letter was presented.

VOTED to accept the new draft letter.

Motion by Christine Mulligan. Seconded by Colleen Joubert. The vote was unanimous by the four members present.

6. Status of grant for solar compactors

The grant application has been submitted to Keep America Beautiful for \$20,000 and to RIRRC for a matching grant of \$5,000. Added to the RIRRC grant application was funds for overhead banners, flyers materials for compactor bases and advertising. Notification of the KAB grant should be soon.

7. Status of Environmental Club/Green Team

Andrea Hall stated that the Environmental Club will help with the Earth Day cleanup and will monitor the solar compactors, if installed. A suggestion was made to invite the Club members to assist at events and to attend Rubbish & Recycling Committee meetings.

8. Discussion/action relative to allowing households to request additional recycling carts

There was discussion of residents who want a second recycling cart, and whether to provide them at no charge to the resident.

VOTED to recommend to the Town Council a one-year pilot program to offer a second recycling cart to households who already have a 95-gallon cart with costs paid by the recycling fund. Carts will be subject to availability and at the discretion of the Public Works Director.

Motion by Colleen Joubert. Seconded by Christine Mulligan. The vote was unanimous by the four members present.

9. Review and discuss items proposed for future meetings

- Update on Grant applications
- Field trips to RIRRC and Recycling Contest
- Trip to RIRRC for Committee members, municipal workers and the public

10. VOTED to adjourn at 7:56 p.m.

Motion by Colleen Joubert. Seconded by Christine Mulligan. The vote was unanimous by the four members present.

Christine Mulligan, Secretary

Minutes Approved Date: _____